

OVERVIEW & SCRUTINY COMMITTEE

**Monday, 21 February 2022 at 6.30 p.m., Room C1, 1st Floor, Town Hall,
Mulberry Place, 5 Clove Crescent, London, E14 2BG**

Due to ongoing Covid-19 restrictions, the press and public are encouraged to watch the meeting remotely through the <https://towerhamlets.public-i.tv/core/portal/home> site

Members:

Chair: Councillor Mohammed Pappu

Vice Chair: Councillor Bex White

Councillor Faroque Ahmed

Councillor Marc Francis

Councillor Ehtasham Haque

Councillor Denise Jones

Councillor Gabriela Salva Macallan

Councillor Leema Qureshi

Councillor Andrew Wood

Scrutiny Lead for Children's and Education

Scrutiny Lead for Community Safety

Scrutiny Lead for Housing and Regeneration

Scrutiny Lead for Health and Adults

Scrutiny Lead for Resources and Finance

Co-opted Members:

Halima Islam

1 Vacant Post

Co-Optee

1 Vacant Post

Deputies:

Councillor Peter Golds, Councillor Zenith Rahman, Councillor Shah Ameen and Councillor Kevin Brady

[The quorum for this body is 3 voting Members]

Contact for further enquiries:

David Knight, Democratic Services Officer

1st Floor, Town Hall, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

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Web: <http://www.towerhamlets.gov.uk/committee>

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agenda:



Public Information

Attendance at meetings.

The public are welcome to attend meetings of the Committee. However seating is limited and offered on a first come first served basis.

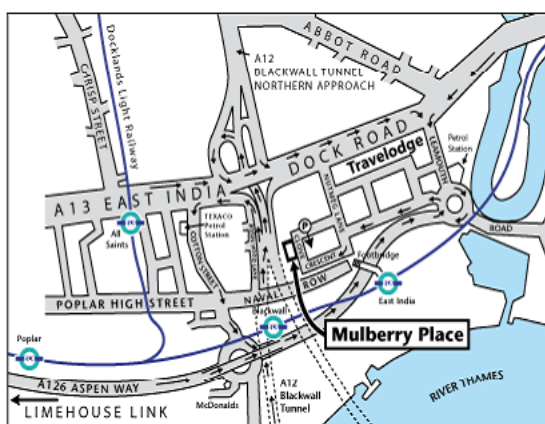
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Access information for the Town Hall, Mulberry Place.



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Fire alarm

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and to the fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, otherwise it will stand adjourned.

Electronic agendas reports and minutes.

Copies of agendas, reports and minutes for council meetings can also be found on our website from day of publication.

To access this, click www.towerhamlets.gov.uk/committee and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users.

	WARD	PAGE NUMBER(S)
SECTION ONE		
1. APOLOGIES FOR ABSENCE		
To receive any apologies for absence.		
2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS		7 - 8
Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.		
Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.		
If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services		
3. ACTION LOG	All Wards	
Members are asked to note the Action Log		
4. REQUESTS TO SUBMIT PETITIONS		
To receive any petitions (to be notified at the meeting).		
5. FORTHCOMING DECISIONS	All Wards	9 - 34
The Committee is asked to note:		
<ol style="list-style-type: none"> 1. The most recent editions of the Forward Plan. 2. The Forthcoming Decisions Plan (or 'Forward Plan') are published at least 28 days before each Cabinet meeting setting out information on all the Key Decisions that are expected to be taken at that meeting, along with other Cabinet decisions where 		

known.

3. Publication dates for future Forthcoming Decision Plans are available on the [Cabinet web pages](#). In advance of being published on the new Plan, individual notices of new Key Decisions will be published as they are known and these are listed as [New Issues](#).

6. UNRESTRICTED REPORTS 'CALLED IN'

No decisions of the Mayor in Cabinet (22/09/2021) in respect of unrestricted reports on the agenda were 'called in'.

7. SCRUTINY SPOTLIGHT

All Wards

7.1 BAME Commission Action Plan

All Wards

35 - 36

To review the progress of the BAME Commission action plan

8. TRACKING RECOMMENDATIONS

All Wards

8.1 Review of LBTH response to COVID-19

All Wards

To track the implementation of recommendations from the scrutiny challenge session.

8.2 Recycling Behaviour Change

All Wards

37 - 58

To track the implementation of recommendations from the scrutiny challenge session.

9. UPDATES FROM SCRUTINY LEADS

All Wards

59 - 60

The Committee will receive updates from all the Scrutiny Leads in regard to their portfolio's. The written updates are attached any verbal updates will be presented at the meeting.

10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

All Wards

As Cabinet on Wednesday, 23rd February 2022 5.30 p.m. has been cancelled there are no pre-decision scrutiny questions/comments.

11. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

To consider any other unrestricted business that the Chair considers to be urgent.

12. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT/CONFIDENTIAL SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

SECTION TWO

WARD

**PAGE
NUMBER(S)**

13. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT

To consider any other exempt/ confidential business that the Chair considers to be urgent.

Next Meeting of the Overview and Scrutiny Committee

Monday, 7 March 2022 at 6.30 p.m. to be held in Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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Agenda Item 2

DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

(i) Disclosable Pecuniary Interests (DPI)

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

DPI Dispensations and Sensitive Interests. In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

(iii) Declarations of Interests not included in the Register of Members' Interest.

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

Guidance on Predetermination and Bias

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting

In such circumstances the member may not vote on any reports and motions with respect to the matter.

Further Advice contact: Janet Fasan Head of Legal Services and Monitoring Officer, Tel: 0207 364 4800.

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



THE FORWARD PLAN

Published: 8 February 2022

Contact Matthew Mannion
Officer: Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

Forward Plan February 2022

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

Contact: Matthew Mannion
Officer: Head of Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

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Decision Title	Due Date	Page No.
Annual Equality Report 2020-21	09/03/22	17
Annual Schools Report 2020 -2021	09/03/22	17
*Budget monitoring report 2021-22 – P9 (including Capital)	09/03/22	25
*Contracts Forward Plan 2021/22 – Quarter Four	09/03/22	24
*Council Premises Leased to Voluntary and Community Sector Organisations	09/03/22	22
Delivery Report – Community Safety	09/02/22	10
Delivery Report – Housing and Homes	09/02/22	12
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*Enhanced Community Vaccination Programme – Direct Award	09/02/22	14
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Leisure Estate Investment Plan	09/02/22	11
LGA Corporate Peer Challenge Re-Visit Findings and Action Plan	09/02/22	8
London Borough of Tower Hamlets Markets Improvement Plan 2022 - 2027	09/03/22	20
Making of Article 4 direction for the removal of permitted development rights for the change of use from E-class uses to residential (C3)	09/03/22	19
*Overview & Scrutiny Swimming Provision in the Borough	09/02/22	14
*Preston’s Road Roundabout – Two Towers East	09/03/22	21
Report on the outcome of public representations received in response to the statutory Notice on the proposal to amalgamate Marion Richardson Primary and Old Church Nursery Schools	09/03/22	15
Response to Overview and Scrutiny’s Challenge Session on Empowering Communities – engaging our diverse community at a locality level	09/02/22	9
Service action plan: response to OSC recommendations from the Parking scrutiny challenge session	09/03/22	25
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The Council’s 2022-23 Budget Report and Medium Term Financial Strategy 2022-25	02/03/22	13
*Therapy Provision for Children Under 5 with Special Education Needs and Disabilities Proposal	09/03/22	23
Withdrawal from the London Housing Consortium Joint Committee	09/02/22	18

* New Issues published since the last Forward Plan

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Title of Report	Strategic delivery and performance reporting – Q3 2021/22	Ward All Wards	Key Decision? No
Summary of Decision	This report provides the Mayor in Cabinet with an update on the delivery and implementation of the council's Strategic Plan		

Decision maker Date of decision	Cabinet 09/03/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	N/A N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Future of Commercial Road Car Pound	Ward Bethnal Green East; Stepney Green	Key Decision? Yes
Summary of Decision	The Commercial Road Car Pound site at 585-593 Commercial Road is used by the Council to accommodate various Public Realm services. However, the site is not fully utilised. It has potential for redevelopment and could be sold for a significant capital receipt. The report proposes that the site is declared surplus to requirements and sold.		

Decision maker Date of decision	Cabinet 09/02/22
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Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Housing, Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio)		
Who will be consulted before decision is made and how will this consultation take place	Current LBTH occupiers of the Car Pound Site N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Vicky Clark (Director of Integrated Growth and Development) vicky.clark@towerhamlets.gov.uk		
What supporting documents or other information will be available?	External Valuation Feasibility Study		
Is there an intention to consider this report in private session and if so why?	Fully Exempt (the whole report will be exempt)		
Title of Report	Disposal of property at 53 Antill Road, E3 5BT	Ward Bow West	Key Decision? No
Summary of Decision	Sale of 53 Antil Road London E3 5BT, a property previously acquired under Compulsory Purchase Order powers.		

Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	N/A N/A		
Has an Equality Impact Assessment been carried out and if so the result of this	N/A		

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Assessment?			
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	LGA Corporate Peer Challenge Re-Visit Findings and Action Plan	Ward All Wards	Key Decision? No
Summary of Decision	The findings of the 2021 LGA Peer Challenge revisit and resulting action plan. This item outlines how we intend to address the recommendations made by the LGA team following their September visit.		

Decision maker Date of decision	Cabinet 09/02/22
Community Plan Theme	A dynamic outcomes-based Council using digital innovation and partnership working
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	The Mayor, relevant portfolio holders, CLT, DLTs and relevant service managers Following the release of the review team findings, they will be shared widely across the council with officers and members and a core team will develop actions to address issues are appropriate. These actions will also be shared widely with council officers and members and refined as required
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The review has not yet taken place, but an Equality Impact Assessment will be undertaken when the action plan is developed
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk
What supporting documents or other information will be available?	The findings of the 2021 Peer Review team
Is there an intention to	No, Unrestricted

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consider this report in private session and if so why?			
Title of Report	Response to Overview and Scrutiny's Challenge Session on Empowering Communities – engaging our diverse community at a locality level	Ward All Wards	Key Decision? No
Summary of Decision	This report formalises the service's response to the overview and scrutiny's challenge session recommendations on engaging communities – engaging our diverse community at a locality level taken to Cabinet on 26 January 2021.		

Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Environment and Planning		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Appendix 1: Overview and Scrutiny Challenge Session Report on Empowering Communities – engaging our diverse community at a locality level Appendix 2: Service Action Plan – Response to Scrutiny Recommendations		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Tenancy Agreement Review and Recommendations (Post-Consultation)	Ward All Wards	Key Decision? Yes
Summary of Decision	The council consulted its tenants on proposed changes to the tenancy		

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	agreement. The statutory consultation took place over 6 weeks between 6th and 17th October 2021. This report advises Mayor and Cabinet of the outcome of the consultation process and seeks approval to proceed with the introduction of the revised tenancy agreement, including a decision on whether to rescind the second succession policy.
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Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	TH Plan 1: A better deal for children and young people: aspiration, education and skills		
Cabinet Member	Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	Residents Statutory consultation with the council's tenants was undertaken between 6th and 17th October 2021.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, Equality Analysis Quality Assurance Checklist has been completed and a full EIA has been completed		
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Consultation website: Tenancy Agreement Review Let's Talk Tower Hamlets		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Delivery Report – Community Safety	Ward All Wards	Key Decision? No
Summary of Decision	This report sets out the Council's delivery activity in the area of Community Safety		

Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Community Safety		

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Who will be consulted before decision is made and how will this consultation take place	None for noting NA
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Ann Corbett (Director, Community Safety) ann.corbett@towerhamlets.gov.uk
What supporting documents or other information will be available?	NA
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Leisure Estate Investment Plan
	Ward All Wards
	Key Decision? Yes
Summary of Decision	The report sets out a proposed investment programme for the Leisure estate, based on the objectives of the Leisure Strategy, the condition of each facility and an assessment of the subsequent financial viability of the estate.

Decision maker Date of decision	Cabinet 09/02/22
Community Plan Theme	TH Plan 4: Better health and wellbeing.
Cabinet Member	Cabinet Member for Culture, Arts and Brexit
Who will be consulted before decision is made and how will this consultation take place	<p>1) Place 2) Health, Adults & Community 3) Finance, Procurement and Audit 4) Public</p> <p>A consultation process commenced on 15/11/2021 that runs until 09/01/2022 to seek residents' views on the proposals for investment in the leisure estate.</p> <p>Internal colleagues have been and will continue to be consulted on the financial viability of the proposed investment, and the appropriate procurement route for engaging with contractors / service providers in due course.</p> <p>1. Place 2. Health, Adults & Community 3. Finance, Procurement and Audit</p>

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	4. Public		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An analysis will be carried out		
Contact details for comments or additional information	Judith St John (Director, Commissioning and Culture, Children's Services) judith.stjohn@towerhamlets.gov.uk		
What supporting documents or other information will be available?	1) Appendix 1a Resourcing Costs Appendix 1b Fiscal Performance of the Contract FY 2019to 2020 2) Appendix 2 Leisure Centre Details 3) Feasibility Study		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The report will include a section on the anticipated revenue costs of a number of options for delivering the future Leisure management contract. This information is commercially sensitive, and access to it at this stage would provide prospective bidders with an advantage over the Council in any ensuing negotiations as part of a procurement. The relevant exemption is as follows: 3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)		
Title of Report	Delivery Report – Housing and Homes	Ward All Wards	Key Decision? No
Summary of Decision	This report sets out the Council's delivery activity in the area of the housing over the last years		

Decision maker Date of decision	Cabinet 09/02/22
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Environment and Planning, Cabinet Member for Housing
Who will be consulted before decision is made and how will this consultation take place	N/A - report is for noting only N/A - report is for noting only
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A - report is for noting only
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk

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What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	The Council's 2022-23 Budget Report and Medium Term Financial Strategy 2022-25	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>This report sets out the budget for the financial year 2022-23.</p> <p>The report reviews and updates the assumptions made in setting the Medium Term Financial Strategy (MTFS) for the years 2021-24 and incorporates a new financial year, 2024-25, to maintain the Council's three-year MTFS.</p>		

Decision maker Date of decision	Council 02/03/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	<p>The Mayor, Lead Member for Resources and Voluntary Sector; and the Chair of Overview and Scrutiny Committee will be consulted.</p> <p>The Mayor, Lead Member for Resources and Voluntary Sector; and the Chair of Overview and Scrutiny Committee will be consulted.</p> <p>Public Consultation – October 2021 – November 2021</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so	No, Unrestricted		

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why?			
Title of Report	Overview & Scrutiny Swimming Provision in the Borough	Ward All Wards	Key Decision? No
Summary of Decision	This report sets out the response and action plan to The Overview and Scrutiny Review investigation of the current state of swimming provision in Tower Hamlets and the recommendations made.		

Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Culture, Arts and Brexit		
Who will be consulted before decision is made and how will this consultation take place	<p>[Primary Schools in Tower Hamlets Greenwich Leisure Limited (GLL)]</p> <p>[Consultation has been undertaken with: 1) Schools to determine school swimming lesson needs 2) Greenwich Leisure Limited (GLL) to maximise school swimming lesson provision in the borough's swimming pools]</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An equalities assessment will be conducted when a decision has been made regarding the leisure option to be followed]		
Contact details for comments or additional information	Judith St John (Director, Commissioning and Culture, Children's Services) judith.stjohn@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Leisure Estate Investment Plan		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Enhanced Community Vaccination Programme – Direct Award	Ward All Wards	Key Decision? Yes
Summary of Decision	The purpose of the report is to recommend a Direct Award to the Tower Hamlets GP Care Group for the delivery of an enhanced Covid-19 community vaccination		

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	programme offering a wider range of clinics at community venues, targeted outreach clinics for vulnerable & hard to reach groups, and regular deployment of the mobile vaccination bus to areas of low vaccine uptake. The costs of this programme will be met by the ring fenced 'Control Outbreak Management Fund' (COMF) and 'Protect' grants and will not draw on the Council's revenue budget. The NHS will continue to fund the supply of vaccine.
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Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing		
Who will be consulted before decision is made and how will this consultation take place	<ul style="list-style-type: none"> • Vaccination & Systems Pressures Delivery Group • The Director of Public Health • The Director of Integrated Commissioning • The Head of Procurement • HA&C Finance Business Partner • Legal • Democratic Services 		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Warwick Tomsett Joint Director, Integrated Commissioning warwick.tomsett@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Report on the outcome of public representations received in response to the statutory Notice on the proposal to amalgamate Marion Richardson Primary and Old Church Nursery Schools	Ward All Wards	Key Decision? Yes

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<p>Summary of Decision</p>	<p>This report informs the council of the outcome of the four-week period of public representation in response to the statutory notice on the proposal for the amalgamation (merger) of Marion Richardson Primary and Old Church Nursery Schools from September 2022 This would require the closure of Old Church Nursery School and extending the age range of Marion Richardson Primary School, to establish a two-form entry (2FE), all-through 3-11 Primary School with 60 FTE Nursery</p> <p>It recommends for the Mayor in cabinet to consider a decision on whether or not to formally proceed with plans for the schools' merger that would take effect from the 1st September 2022. Old Church Nursery School would therefore officially close on 31st August 2022</p> <p>The report includes a summary of representations received and any responses made; risk and opportunities; officer's recommendations; decisions available to the Mayor in Cabinet</p>		

<p>Decision maker Date of decision</p>	<p>Cabinet 09/03/22</p>		
<p>Community Plan Theme</p>	<p>TH Plan 1: A better deal for children and young people: aspiration, education and skills</p>		
<p>Cabinet Member</p>	<p>(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor)</p>		
<p>Who will be consulted before decision is made and how will this consultation take place</p>	<p>Along with the general public, the following stakeholders were invited to make representations: Parents and carers, students, Roman Catholic and Church of England Dioceses, Council of Mosques, Head Teachers, school staff, school governors, neighboring Local Authorities, the National Education Union. Secretary of State for Education.</p> <p>A stage one consultation held from 17th September to 22nd October 2022, was followed by Cabinet on 24th November agreeing to publish a statutory notice and proposal, for a four-week formal consultation in the Winter Term 2022. During this statutory consultation period all interested stakeholders were invited to send any comments and/or objections to the Council. The statutory notice was published at the schools, and on the Council website and advertised in the Docklands & East London Advertiser.</p>		
<p>Has an Equality Impact Assessment been carried out and if so the result of this Assessment?</p>	<p>To be carried out</p>		
<p>Contact details for comments or additional information</p>	<p>Steve Nyakatawa (Director of Education) steve.nyakatawa@towerhamlets.gov.uk</p>		
<p>What supporting</p>	<ul style="list-style-type: none"> Statutory Notice 		

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documents or other information will be available?	<ul style="list-style-type: none"> Copies of all representations received in response to the statutory proposal LA Pupil Projections 2020-2028 Summary analysis on the current financial position of both schools Equalities Assessment (to be updated) 		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Annual Schools Report 2020 - 2021	Ward All Wards	Key Decision? No
Summary of Decision	This report provides an overview of education within the context of the pandemic in 2020/21 academic year. The report highlights successes and challenges faced by schools and pupils last year.		

Decision maker Date of decision	Cabinet 09/03/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Steve Nyakatawa (Director of Education) steve.nyakatawa@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Annual Equality Report 2020-21	Ward All Wards	Key Decision? No

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Summary of Decision	The Tower Hamlets Annual Equality Report 2020-21 outlines key activities the council has undertaken to address inequality in the borough in 2020-21.
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Decision maker Date of decision	Cabinet 09/03/22		
Community Plan Theme	All Priorities		
Cabinet Member	(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor), Cabinet Member for Community Safety		
Who will be consulted before decision is made and how will this consultation take place	None None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Withdrawal from the London Housing Consortium Joint Committee	Ward	Key Decision? No
Summary of Decision	To seek Cabinet approval for Tower Hamlets to withdraw from the LHC Joint Committee and in the case of its disbandment to agree to consider at a future meeting, options for the Council's continued participation in a new LHC corporate entity.		

Decision maker Date of decision	Cabinet 09/02/22		
Community Plan Theme	A dynamic outcomes-based Council using digital innovation and partnership working		
Cabinet Member	Cabinet Member for Housing		

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Who will be consulted before decision is made and how will this consultation take place	None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Making of Article 4 direction for the removal of permitted development rights for the change of use from E-class uses to residential (C3)	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The Council is seeking to confirm the Article 4 Direction that was made in August 2021 to remove permitted development rights for changes of use from Class E uses to Class C3 residential uses in specific location in the borough (town centres and designated employment sites).</p> <p>The Article 4 direction would result in the need for planning permission to be obtained for the above changes of use.</p>		

Decision maker Date of decision	Cabinet 09/03/22
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Environment and Planning
Who will be consulted before decision is made and how will this consultation take place	Landowners; Other key stakeholders such as the local community, adjoining and neighbouring local planning authorities, developers etc.;

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	<p>Secretary of State</p> <p>Landowners and other key stakeholders were notified and invited to respond for a period of six weeks following the notification.</p> <p>LBTH received a total of 14 consultation responses, all either in support of the Article 4 Direction or neutral.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	<p>Jennifer Peters (Divisional Director, Planning and Building Control, Place) Jennifer.Peters@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	<p>Appendix 1 – Justification Report Appendix 2 – Evidence Base Reports</p>		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	London Borough of Tower Hamlets Markets Improvement Plan 2022 - 2027	Ward All Wards	Key Decision? No
Summary of Decision	<p>This report is to support the Draft LBTH Markets Improvement Plan 2022 – 2027 which sets out the Council’s approach to improving the performance and competitiveness of our 10 street markets, with an enhanced focus on Whitechapel Market to support the Whitechapel Road Improvement Programme. The Plan was based upon desk-based research and analysis, internal and external interviews, and a survey of shoppers, businesses and market traders that took place May – June 2021.</p> <p>The Plan sets the scene for London’s markets, street trading and high streets and how they impact the borough’s markets. It proposes a vision for our markets and priorities for the next five years to ensure they can adapt, where needed, and remain strong into the future.</p>		

Decision maker Date of decision	Cabinet 09/03/22
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and Public Realm portfolio)

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<p>Who will be consulted before decision is made and how will this consultation take place</p>	<p>As above</p> <p>To inform the Plan two borough-wide surveys were carried out both online and in hard copy during 2021, an engagement survey, and a consultation survey. The total number of businesses, residents and market traders who took part in both surveys is just shy of 800.</p> <p>The first engagement survey asked each group a series of questions about participants shopping/trading habits and gave the chance to feedback on specific markets in their local area. Topics covered included; when people went to markets, what people bought/sold there, how much they spent, what they would like to see at their markets in future and how they felt the markets impacted their lives, improved their businesses, or contributed to community life.</p> <p>The second consultation survey asked each group (businesses, residents and market traders) whether they agree with the draft vision for the Council's 10 street markets, and the draft themes included in the London Borough of Tower Hamlets Markets Improvement Plan 2022 – 2027. Participants were also able to give their view on any additional themes that were not captured, as well as any specific actions plan covering each of the Council's 10 street markets.</p>		
<p>Has an Equality Impact Assessment been carried out and if so the result of this Assessment?</p>	<p>N/A</p>		
<p>Contact details for comments or additional information</p>	<p>Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk</p>		
<p>What supporting documents or other information will be available?</p>	<p>Draft London Borough of Tower Hamlets Markets' Improvement Plan 2022-2027</p>		
<p>Is there an intention to consider this report in private session and if so why?</p>	<p>No, Unrestricted</p>		
<p>Title of Report</p>	<p>Preston's Road Roundabout – Two Towers East</p>	<p>Ward Blackwall & Cubitt Town; Poplar</p>	<p>Key Decision? Yes</p>
<p>Summary of Decision</p>	<p>In order to meet income targets of £1.25m per annum within the Highways & Transportation Revenue account, this report sets out the proposed following actions to issue a direct award to Ocean Outdoor UK Ltd to continue to license a site at Preston's Road Roundabout following a negotiated agreement on terms and conditions.</p>		

<p>Decision maker Date of decision</p>	<p>Cabinet 09/03/22</p>
<p>Community Plan</p>	<p>A borough that our residents are proud of and love to live in</p>

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Theme			
Cabinet Member	Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and Public Realm portfolio)		
Who will be consulted before decision is made and how will this consultation take place	N/A N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Council Premises Leased to Voluntary and Community Sector Organisations	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>This report sets out the council's achievements in developing policies and procedures relating to the use of council premises by Voluntary and Community Sector (VCS) organisations, previously subject to Directions from the Secretary of State for Communities and Local Government.</p> <p>The report also sets out supplementary policy as an annex to the Council Premises Leased to Voluntary and Community Sector Organisations policy statement agreed at Cabinet on 24th March 2021. This supplementary policy relates to the allocation of community space in new developments to VCS organisations and the criteria for including new community space in the council's Community Premises Portfolio.</p>		
Decision maker Date of decision	Cabinet 09/03/22		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio)		

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Who will be consulted before decision is made and how will this consultation take place	Voluntary and community sector partners Consultation with voluntary and community sector partners		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	Vicky Clark (Director of Integrated Growth and Development) vicky.clark@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted N/A		
Title of Report	Therapy Provision for Children Under 5 with Special Education Needs and Disabilities Proposal	Ward All Wards	Key Decision? No
Summary of Decision	This item is seeking funding for speech and language therapy and occupational therapy to deliver early intervention treatment for children with Special Educational Needs and Disabilities. This treatment will be delivered in parent support groups in locations across the borough, and will provide improved access to therapy care for local children and families.		

Decision maker Date of decision	Cabinet 09/03/22
Community Plan Theme	People are aspirational, independent and have equal access to opportunities
Cabinet Member	(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor)
Who will be consulted before decision is made and how will this consultation take place	NA NA

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Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Judith St John (Director, Commissioning and Culture, Children's Services) judith.stjohn@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
Title of Report	Contracts Forward Plan 2021/22 – Quarter Four	Ward All Wards	Key Decision? Yes
Summary of Decision	This report presents the contracts being procured during quarter four. The report also sets out the Contracts Forward Plan at Appendix 2 to the report. 2. The report asks for confirmation that all contracts can proceed to contract award after tender		

Decision maker Date of decision	Cabinet 09/03/22
Community Plan Theme	All Priorities
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector
Who will be consulted before decision is made and how will this consultation take place	As above Necessary consultation will be undertaken in accordance with the council's policies and procedures. Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contact specific EQIA is expected to be completed by respective contract owners as part of the Directorate approval
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk

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What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Budget monitoring report 2021-22 – P9 (including Capital)	Ward All Wards	Key Decision? No
Summary of Decision	Budget monitoring report 2021-22 – P9 (including Capital)		

Decision maker Date of decision	Cabinet 09/03/22		
Community Plan Theme	A dynamic outcomes-based Council using digital innovation and partnership working		
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Service action plan: response to OSC recommendations from the Parking scrutiny challenge session	Ward All Wards	Key Decision? Yes
Summary of Decision	This report submits the Service Action Plan response to the Parking scrutiny challenge session report and recommendations on “the extent to which the		

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councils parking permit policy influences people's behaviour".

Decision maker Date of decision	Cabinet 09/03/22
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and Public Realm portfolio)
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

<p>Overview and Scrutiny Committee</p> <p>21st February 2022</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Ali Littlewood, Interim Director of HR & Workforce Development</p>	<p>Classification: Unrestricted</p>
<p>Black, Asian and Minority Ethnic Inequalities Commission Action Plan</p>	

Originating Officer(s)	Ali Littlewood, Interim Director of HR & Workforce Development
Wards affected	All wards

Summary

The Tower Hamlets Black, Asian and Minority Ethnic Inequalities Commission action plan sets an ambitious programme of activities which will have a real impact on outcomes for our residents and provides the step change for addressing longer term systemic challenges highlighted by the Commission. The action plan is supported by funding of over £1.5m by the council which is one of the biggest investments and intervention by a local authority to address race inequality and the first borough in London to commit to such a comprehensive programme.

This plan enhances existing work the council and its partners have been undertaking to address inequality facing our Black, Asian and Minority Ethnic residents. The action plan has been developed through significant engagement with the thematic partnership boards. In addition to setting out the steps the council will take to achieve its commitment to be an anti-racist organisation, it details the actions the council and partners will deliver to improve outcomes for Black, Asian and Ethnic Minority residents in areas of community leadership, health, education and employment.

The report provides a specific focus on the progress to address race inequality within the council and transform the organisational culture. There will be an investment of £334,191 on organisational development and culture which aims to achieve the following outcomes:


- Race inequality is discussed and addressed at all levels of the organisation and with our partners.
- There is good understanding of what it means to be an anti-racist organisation at all levels of the council.
- The council has more senior leaders from Black, Asian and Minority Ethnic backgrounds.
- Partners delivering services for the council are addressing race inequality in

their organisation and service delivery.

Recommendations:

The Overview and Scrutiny Committee is recommended to:

1. Review and note the progress of the Black, Asian and Minority Ethnic Inequalities Commission action plan, and specifically consider the impact of the actions in addressing race inequality within the council's workforce.

<p>Overview and Scrutiny Committee</p> <p>21st February 2022</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Dan Jones, Director of Public Realm</p>	<p>Classification: Unrestricted</p>
<p>Service Action Plan – Resident Behaviour Change on Recycling</p>	

Originating Officer(s)	Dan Jones, Director of Public Realm
Wards affected	All Wards

Summary

Overview and Scrutiny held a challenge session on Wednesday 23rd September 2020 on how the council applies evidence and best practice to influence resident behaviour change to boost recycling rates in the borough.

The scrutiny Committee considered the evidence made 11 recommendations covering:

- The use of evidence and research to deliver behaviour change;
- Improving mainstream delivery through pilot project;
- Influencing residents' behaviour change to increase recycling; and
- Media campaigns to support resident engagement with recycling

Subsequently, the executive provided a service action plan as their response to the 11 recommendations (see appended Service Action Plan – Residents' Behaviour change on Recycling).

Recommendations:

The Overview and Scrutiny Committee is recommended to:

1. Review and note the progress of the service action plan – resident's behaviour change on recycling;
2. Consider areas of concern (where service performance is impacted) in developing pre-decision scrutiny questions.

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Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

RAG status	Missed target requires action	On target but with minor issues	On target
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How does the council use evidence based and best practice to influence resident behaviour change to boost recycling?

Recommendation 1: Take forward the case study brought by Committee Member of a development in their ward to see how the planning process has been working historically

Action	Owner(s)	Deadline	Comments/Updates	RAG
Prepare new Reuse Recycling and Waste SPD for consultation	Fiona Heyland/Marissa Ryan Hernandez	Feb 2021	Draft SDP developed by project team including Public Realm, Strategic Planning, ReLondon (previously Resource London) and BPP consulting.	Completed action
Public consultation for draft SPD	Marissa Ryan Hernandez/Fiona Heyland	End March 2021	Six-week public consultation commenced on 8 th February 2021.	Completed action
Finalise SPD following public consultation	Marissa Ryan Hernandez/Fiona Heyland	End April 2021	SPD document was finalised in June 2021.	Completed action
Present SPD to Mayor and Cabinet for adoption	Marissa Ryan Hernandez/Fiona Heyland	July 2021	SPD document was reported to Cabinet on 28 th July 2021 and is now adopted.	Completed action

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

Complete recruitment to Technical Officer Development Control post	Catherine Cooke	End April 2021	New Technical Officer in post in the Environmental Services Improvement Team since May 2021. This officer is now responsible for applying the new SPD to forthcoming planning application and tracking progress.	Completed action
Recommendation 2: Review the location of estate bins to minimise contamination by passers-by				
Action	Owner(s)	Deadline	Comments	RAG
Develop web page specifically for landlords and managing agents incorporating links to available communications materials	Louise Houston	End March 2021	Content for webpage has been developed and webpage has been created. The webpage is live on the council's website.	Completed action
Roll out flats recycling package to a minimum of 25 THH estates	Louise Houston	End March 2021	The package was rolled-out to 25 estates. CIL funding has awarded for further roll-out of the scheme.	Completed action
Identify 'hotspot' areas where contamination of the bins is frequent	Catherine Cooke/Louise Houston	End June 2021	Analysis of data has identified Recycling Round 4 on Tuesday having high level of contamination in loads delivered to the Materials	Ongoing

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

			Sorting Facility. Locations on this round are being targeted for action. This round includes properties within St Dunstan's and Mile End wards. All low rise properties on the round will be targeted plus 20 housing estate sites. The contamination level of the round will be monitored to measure the effect of the campaign and interventions.	
Liaise with the managing agents/landlords from these blocks/estates to review location of the recycling bins and to provide guidance for possible relocation. Aim to complete reviews on 20 sites.	Catherine Cooke/Louise Houston	End December 2021	<p>Each site will require a specific action plan and targeted liaison with the relevant landlord/managing agent.</p> <p>20 sites have been identified (attached in Appendix 2). The managing agents/landlords have been contacted and all sites have been reviewed and a plan developed to roll out improvements and comms. New signage is being installed, posters for communal areas provided and new and extra bins installed where possible.</p> <p>A communications campaign is being planned for February 2022 to support the work on</p>	Ongoing

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

			contamination. Communication materials are being developed with clear language. At the moment, the plan is to send out a leaflet to all properties with one side in English and the other side in Bengali targeting the three contamination issues identified by Bywaters (no black sacks, rinse your recyclables, and no food waste).	
Recommendation 3: Making changes to physical barriers to help influence positive behaviour change				
Action	Owner(s)	Deadline	Comments	RAG
Promote the Flats Recycling Package to managing agents and landlords through the Housing Group, website and direct communications.	Catherine Cooke/Louise Houston	End Dec 2021	Webpage for managing agents has been created and is live on the council's website. The wider roll out of the Flats Recycling Package will now be delivered through a dedicated capital funded project following the award of CIL funding (see below)	Completed action Ongoing
Recommendation 4: Reconsider clear bag provision for flats as an intervention to aid behaviour change on recycling				

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

Action	Owner(s)	Deadline	Comments	RAG
Ensure key message regarding placing recycling loose in communal bins is incorporated in all new communication materials	Catherine Cooke	Completed	This message is already on the leaflet for flats and will be used as new communication materials are developed.	Completed action Ongoing
Promote the use of reusable recycling bags as part of the roll out of the flats recycling package on THH estates and to other managing agents via the managing agents web page	Louise Houston	Completed	The webpage has gone live.	Completed action Ongoing
Review options for alternative use and distribution models for the recycling sacks and report options for consideration by Cabinet Member	Fiona Heyland	End April 2021	Options presented to Cabinet Member and Mayor. The decision was made to continue to distribute recycling sacks to kerbside properties twice a year plus additional supply of sacks through Ideas Stores and libraries, with the ability to provide 224,260 rolls of sacks per year, or equivalent of 1 sack per week for every flat in the borough. In addition, we are encouraging the use of reusable bags and an order form is online.	Completed action
Develop online communications for social media to further highlight that the recycling sacks are	Catherine Cooke	End July 2021	Worked with Corporate Comms to develop a GIF	Completed action

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

not required by residents living in flats with communal bins			(image file) that is being used across social media platforms. (Appendix 1)	
Key message regarding placing recycling loose in communal bins promoted at collect points in Idea Stores and Libraries	Louise Houston	End July 2021	The key message of recycling loose is being promoted widely in all of our communications activities.	Ongoing

Recommendation 5: Investigate and application small grants programme for small private developments along the lines of the SME energy efficiency programme

Action	Owner(s)	Deadline	Comments	RAG
Review current round of LIF projects voted for by residents to identify suitable projects where improved recycling facilities have been requested.	Richard Williams/Fiona Heyland/Catherine Cooke	May 2021	£1.143M has been awarded across 6 projects for Waste and Recycling improvements. We are working to deliver these improvements.	On target but with minor issues
Explore opportunities for Tower Hamlets CVS to help with community engagement to promote the flats recycling package as a project for LIF funding	Richard Williams/Fiona Heyland	July 2021	CIL funding to extend the roll out of the flats recycling package has been approved by the Mayor in Cabinet in November 2021. We will engage with Tower Hamlets CVS to explore alternative opportunities to garner their support in the education and behaviour change work as part of the	On target but with minor issues

Service Action Plan Residents' Behaviour Change on Recycling – Update on Actions January 2022

			<p>roll out of the flats recycling package and on the wider waste and climate change emergency. We are trying to work more closely with groups like WEN (Women's Environmental Network) on community engagement.</p> <p>We are working with Silas Yard (a resident lead community group) in developing a food waste composting scheme.</p> <p>We are working with Sunny Eco Jar and holding a couple of waste reduction workshops.</p>	
<p>Explore opportunities for the service to bid for CIL funding.</p>	<p>Richard Williams/Fiona Heyland</p>	<p>July 2021</p>	<p>Bid for CIL funding was approved by Mayor in Cabinet in November 2021.</p> <p>A project team is now being recruited to implement the 3 year project to undertake the wider roll out of the flats recycling package across the borough. It is hoped the team will be in place by the end of March 2022.</p>	<p>Completed action Ongoing</p>
<p>Recommendation 6: Ensure the council's Waste and Recycling Service factors in the cost element for Flats Recycling Package and demonstrate the value of the council's existing initiatives for example mixed-recycling-collection when undertaking cost-benefit analysis</p>				

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Action	Owner(s)	Deadline	Comments	RAG
Promote the cost benefit tool to other managing agents and landlords	Fiona Heyland/Catherine Cooke/Louise Houston	Ongoing	The service will be showcasing the work undertaken with THH through the THHF and Public Realm Sub Group. The wider roll out of the flats recycling package will be delivered over the next 3 years through the CIL funded project.	On target
Run the cost benefit tool on the remaining THH estates	Louise Houston	End June 2021	Information from roll out to 25 THH estates to inform this process. Information has been used to feed into the bid for CIL funding through Capital Board.	Completed action

Recommendation 7: Review the pilot of the food waste to flats scheme and the target audience. Develop plans so that council's Waste and Recycling Service is ready to go when this statutory duty comes in

Action	Owner(s)	Deadline	Comments	RAG
Respond to government consultations on the (mandatory) separate collection of food waste	Fiona Heyland	End July 2021	The consultation on consistency in household and business recycling was released by DEFRA in May. The consultation period ran	Completed action

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			for 8 weeks and closed on 4 th July 2021. Officers have contributed to the response for London Councils and have also submitted a separate response.	
Commence site visits and planning for food waste pilot	Catherine Cooke	June 2021	All preparations for food waste pilot are complete.	Completed action
Develop service costings for pilot and wider roll out of the service and prepare growth bid if new burden funding is not forthcoming from government	Catherine Cooke	End August 2021	<p>Costs from initial phase of pilot will inform wider expansion cost. This work is delayed due to the later start of the pilot</p> <p>The flats food waste pilot is now live at Bow Quarter and Dinmont/Besford estates. Monitoring of the pilot service is now in progress.</p> <p>Calculation of the cost associated with a wider roll out of the service will take place in due course.</p>	On target but with minor issues
Recommendation 8: Schools programme, working closely with the young mayor to improve engagement with young people and support behaviour change on recycling				
Action	Owner(s)	Deadline	Comments	RAG
Develop schools engagement programme ready to be introduced in to schools in the new schools year	Louise Houston	End of July 2021	Schools engagement programme now live. New	Completed

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(2021/22)		Launch in schools Sept 2021	schools webpage set up Posters and presentations have been developed for schools engagement. School visits recommenced in November. 20 schools have been engaged with so far, with 2 presentations delivered.	action
Explore whether Eco-schools programme could form part of the council's schools education programme.	Louise Houston	End July 2021	58 schools in Tower Hamlets are part of the Eco-schools programme. These schools are being offered support where required.	Completed action
Work with Corporate Comms to develop communication and engagement material targeted at young adults	Louise Houston/Catherine Cooke	End October 2021	We are aware there is a recycling pledge by young people being worked on with the Young Mayor and Youth Council, this work is being progressed under the climate emergency strand. Discussions are taking place to explore how we can support and expand on the recycling pledge work when the new Young Mayor has been elected and new group on the Youth Council is in place	Ongoing

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Recommendation 9: Using Influencers of particular age groups (18-34) to engage, motivate and channel key messages to improve behaviour change on recycling				
Action	Owner(s)	Deadline	Comments	RAG
Work with Corporate Comms to develop a campaign focusing on the use of residents, local businesses and community groups on social media to promote positive behaviours	Catherine Cooke	End October 2021	Communications Team have a communications plan in place that includes a wide range of comms activities: Recycle Week social media (September) Festive season comms on social media (middle of December until Christmas) Recycling Champions scheme- promotion via Our East End, residents newsletter and on social media platforms Community Information Panel advertising about contamination (January) Developing a video to show the journey of recycling from home/school to the	Completed action

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			<p>MRF to end product</p> <p>Promoting workshops and Repair week (February and March) via social media and newsletter</p> <p>Extra funding is being sought to run a larger creative recycling campaign. A specialist will be commissioned to develop a reduce, re-use and recycling behavioural change campaign to run during 2022.</p>	
Recommendation 10: Improving recycling education messaging so there is a common framework of understand from residents				
Comments from Service:				
The service will be working with the Communications team to improve the information available to residents, to ensure they have access to information about what happens to the waste and recycling that they place out for collection.				
Action	Owner(s)	Deadline	Comments	RAG
Work with Comms Team to review website to improve content and information	Louise Houston/Catherine Cooke	Ongoing End December 2021	Ongoing amendments to reflect service changes and updates. Liaise with Comms Team to improve layout and content.	Completed action
Develop recycling and waste minimisation	Louise Houston	End July 2021	A plan was developed	Completed

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engagement activities plan			<p>covering key local and national environmental action weeks/days e.g. Plastic Free July, Recycle Week and Repair Week.</p> <p>Activities that are in progress: recycling stalls at Ideas Stores; food waste reduction, upcycling and clothes mending workshops.</p>	action
Develop and promote new Recycling Champions scheme	Louise Houston	End August 2021	<p>Recycling Champions scheme now live.</p> <p>Dedicated webpage with an e-form to sign up available: Recycling Champions (towerhamlets.gov.uk).</p> <p>The scheme was recently advertised via the resident e-newsletter.</p> <p>38 people have signed up to date. A welcome event is being organised and an e-newsletter is being developed.</p>	Completed action
Recommendation 11: Recycling performance targets to be more ambitious (stretched) not just realistic and resident contribution to be framed in how progress is being made a local level				
Action	Owner(s)	Deadline	Comments	RAG

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Monitor impact of the flats recycling package on 25 THH estates	Louise Houston	End June 2021	Initial project monitoring has been completed. Lessons learnt are being used to inform the development of the CIL funded Flats Recycling Package roll-out. The lesson learnt log has been attached in Appendix 3.	Completed action
Review effectiveness of onboard weighing systems being piloted on two refuse collection vehicles	Richard Williams/Fiona Heyland	End July 2021	Work is underway to review weight data from on board weighing system. This data is being used to help inform the route optimisation work and vehicles with	Ongoing
Work with Comms Team to develop mechanism to provide regular positive feedback to residents on recycling performance	Catherine Cooke/Louise Houston	End September 2021	We meet with the communications team regularly to discuss and plan recycling and waste reduction communications activities and campaigns. There is a recycling article included in every edition of Our East End.	On target but with minor issues
Focus on measurement - weekly tonnage / monthly tonnage change kg/household benchmarks for typical households	Catherine Cooke/Elena Samitier	Ongoing	Best weeks tonnage capture for a round sets a target for that team and gives focus on finding ways to improve on this	On target

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Appendix 1: example communication materials

1. Contamination Community Information Panel

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2. Recycling sack GIF



3. Recycling sack poster



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4. Festive season social media posts



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The poster features a green background with a white circular inset containing a brown cardboard box. In the top left corner, there is a logo for 'LOVE YOUR NEIGHBOURHOOD' with a heart icon. In the top center, a red box contains a white snowflake icon and the text 'Reduce, reuse, and recycle this festive season'. In the top right corner, there is a logo for 'TOWER HAMLETS' with a stylized building icon.

LOVE YOUR NEIGHBOURHOOD

Reduce, reuse, and recycle this festive season

TOWER HAMLETS

Please flatten cardboard before putting it in the bin. **Remember to always remove polystyrene as it's not recyclable.**

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Appendix 2- list of properties targeted on Tuesday Round 4

Block name	Street address
Shannon Apartments	5 Ross Way
	2-8 Ross Way
Iona Tower	Salton Square
Caspian Apartments	5, Salton Square
Malin Apartments	38, Ross Way,
Coral Apartments	6, Salton Square
Carmine Wharf (Block A-E)	30 Copenhagen Place
Knot Court	16 Copenhagen Place
String Court	12 Copenhagen Place
Andersen's Wharf	20 Copenhagen Place
Waterview House	1-66, Carr Street
	2-18 Durham Row
Mile End Park Children's Playground	Locksley Street entrance
	110,112 and 114-126 and 128, 130 Locksley Street
Flat 1-8	41 Turners Road,
Turner and Locksley Cultural Centre	11 Bangla Close
	31-39 Hearnshaw Street
Lascar Wharf	21, Parnham Street,
Mission Building	747, Commercial Road,
Pyrus House	84 Rhodeswell Road

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Appendix 3 – Lessons learnt during the Flats Recycling Package Pilot

Issues	Lessons
Recycling bin lids being left open and bins facing in the wrong direction (to enable the lid to be fully raised)	Training/engagement for caretaking teams and recycling crews needed.
Large recycling sacks being left around the recycling bins	New sack design pilot. We are continuing to encourage emptying recycling into the bins loose through communications campaigns.
Anecdotal resident feedback suggests messaging about the change of recycling bins and loose recycling did not reach them Delivery of leaflets/posters and new bins did not always align, and monitoring was restricted at the time due to pandemic WFH requirements	We are working with LBTH corporate communications on multi-channel communication with residents about the new recycling bins. We will increase the monitoring of deliveries during the roll-out to ensure coordination.
Damage to recycling bin lids during collection, increased work for bin repair teams Damage not reported by Operations Team	We have raised this with the Operations Team and agreed to arrange a training session
Bin locks vandalised/broken, increased work for bin repair teams Damage not reported by Operations Team	We have raised this with the Operations Team and agreed to arrange a training session.
Signage removed by vandals at a small number of sites	We will develop guidance on the installation of signage in ways that reduce the likelihood of removal.
Damaged bins not reported by THH. Signs not replaced by THH	Will be included in the LBTH/landlord agreement.

SCRUTINY LEADS UPDATES OSC MEETING 21ST FEBRUARY 2022

COUNCILLOR FAROQUE MAHFUZ AHMED - SCRUTINY LEAD FOR COMMUNITY SAFETY

As Scrutiny Lead for Community Safety I have liaised with:

- ❖ Cllr Sirajul Islam (Cabinet Member for Community Safety), John Biggs (Executive Mayor) and John Fortune (Neighbourhood Manager) regarding Anti-Social Behaviour.
- ❖ Cllr Asma Islam (Cabinet Member for Environment and Planning), John Biggs (Executive Mayor) and Dan Jones (Divisional Director for Public Realm) regarding refuge collection.
- ❖ Filuck Miah (Strategy and Policy Officer - Strategy and Performance) regarding annual reports.

In addition, I am scheduling a meeting with Ann Corbett, Director for Community Safety.

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